



APPEALS PROCESS

The guidelines for an appeals process include the process of being fair, open, non-confrontational, based on facts, and expeditious.

GROUNDINGS FOR APPEAL:

Individuals, Qualified Donees and/or Charity may request an appeal to the Future Generations Foundation for:

- a) Reconsideration to the Future Generations Foundation (FGF) decision to deny an application in ONLY the following circumstances:
 - Selection Committee overlooked an important material fact in an application; or
 - The Selection Committee deemed the application to be incomplete; however, pertinent information was included and overlooked in the application.
- b) Reconsideration of the FGF's decision to deny the recipient the remaining 10% of funding on compassionate grounds.
 - The recipient has had extenuating circumstances, and the educational activities have not been completed in a successful manner or as outlined in the Confirmation of Funding Form.
 - Documentation must be provided to support the extenuation circumstances.
- c) Reconsideration of an FGF decision letter.
 - The recipient has had extenuating circumstances and would like the decision rendered by the FGF to be reconsidered.
 - Documentation must be provided to support the extenuation circumstances.

If an individual or organization wishes to appeal a decision, a written appeal must be received by the Future Generations Foundation within thirty (30) days of the dated Future Generations Foundation decision letter.

The appeal must be addressed to the Appeals Committee Chair, Future Generations Foundation at info@fgfoundation.ca.

An Individual or Organization will be given the opportunity to communicate in writing with the Appeals committee. The appeal must state the grounds for the appeal. It can include factual reasons as to why they believe the decision should be overturned or modified based on the original documentation submitted from the initial process. No new documentation will be accepted after the implemented application time deadlines.

The decision of the Board of Trustees will be final.

The Future Generations Foundation will communicate to the appellant, in writing, the decision of the Committee and/or Board of Trustees.

The FGF aim to reach a resolution within sixty (60) days of receipt of the appeal, however Appeals will be considered when the Appeal Committee meets.